

The Chinese University of Hong Kong – Faculty of Law
June 01-04, 2016
Ibis Hong Kong Central & Sheung Wan Hotel Reservation Form

To : Ibis Hong Kong Central & Sheung Wan
 Address: 28 Des Voeux Road West, Sheung Wan, Hong Kong
 Contact Person: Leo Cheung
 Tel No. : (852) 2252 2980 Fax: (852) 2252 2919
 E-mail : h7606-sm1@accor.com

Booking Deadline: May 18, 2016

For Official use only

Personal Particulars

Name as shown on passport (Mr. / Mrs. / Ms)		Surname	First Name
Mobile Number	Office Number	Fax Number	E-mail
			Country
Arrival Date	Arrival Flight No. / Time	Departure Date	Departure Flight No. / Time

Hotel Accommodation

*** All special request is subject to hotel room availability.**

Number of Room(s)	Number of Person(s)	Credit Card Payment	Grand Total
City View Room <input type="checkbox"/> HK\$650.00 +10% service charge (Room with one daily buffet breakfast)			HKD
Room Type <input type="checkbox"/> Single Room(1 queen bed) <input type="checkbox"/> Twin Room (2 single beds)		<input type="checkbox"/> Smoking * <input type="checkbox"/> Non Smoking *	Share room with (if applicable)

Guarantee

(All reservation must be guaranteed by credit card or TT to secure room space)

Credit Card VISA MASTER JCB DINERS AMEX

Name of cardholder: _____

Expiry Date: _____

Credit Card No.: _____

Holder's Signature: _____

Remarks

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- Hotel room rate are inclusive of 10% service charge.
- Check-in time is 14:00 hours and check-out time is 12:00 noon.
- Hotel rates are valid for **June 01-04, 2016** on above room categories. Rooms are offered on a **first-come-first-served basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates or arrange refund. The refund amount might be deducted the bank charges before returning to customer.
- All reservations will only be processed if one night room payment is received by hotel upon reservation for guarantee purpose, otherwise, the application will automatically be cancelled and rooms will be released.
- Please fax back the completed form to hotel. Fax no.: (852) 2252 2919 or by E-mail: h7606-sm1@accor.com
- Hotel will reply to guest at the earliest time once received the reservation form.
- Any damages or defacement of Hotel property arising as a consequence of construction work, set-up and dismantling work in any part of the Hotel shall be borne by the guest.
- Please note the following hotel cancellation policy:

Cancellation made on or after May 11, 2016/	One night room charge will be levied as cancellation fee
Cancellation made on or after June 01, 2016/ NO SHOW on the arrival date	Whole period of room nights will be levied as cancellation fee